

# *Listen & Learn*

## **Business English Express**

**Conversation two “Job interview”**

**15**

(C-Chief Executive; M-Mr Makowski)

### *Listen.*

C - ...Now let me ask you a question we ask all our candidates. Why do you want this job?

M - Well, I've done research about various organisations and I learnt that you are a company that really values flexibility and innovation. I also like the idea of managing more people, a role for which I'm really ready.

C - Tell me about yourself.

M - Is there any particular information you'd like me to discuss?

C - What are your qualifications?

M - Well, I hold a Bachelor's Degree in Marketing. I had ten years of sales experience with Siemens in Warsaw. I was promoted in 2000 and I've worked as the Head of the Sales Department since then. I enclosed a detailed track record with my CV.

C - And what's your greatest strength? What do you think you're good at?

M - Greatest strength? I'm efficient, and I know how to get things done.

C - Uh huh. And how do you work under pressure?

M - Quite well, I'd say. Although I usually try to avoid getting into 11<sup>th</sup> hour situations.

C - Mm, interesting! And a final question. What are your salary requirements?

M - Well, based on my track record and qualifications, what would be the salary range for the position?

C - I'm sure we can negotiate a compromise on that.

M - I'm sure we can.

C - Do you have any questions?

M - What are the employment conditions?

C - We have a 40-hour working week. You get a basic salary plus a performance-based bonus...

M - And what is the benefits package?

C - We offer medical benefits, employee catering, company social activities fund, a company car and some additional professional insurance.

M - I understand. Thank you very much.

C - Thank you for coming. You'll be hearing from us soon.



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